

04/11/2021

## Notice for Document Verification of Spring 2020 Students

Dear student,

You are requested to submit the following documents to the Registrar's Office of NSU in order to complete the documentation process as per our requirements.

### For Undergraduate Students:

- **Bangla Medium**
  1. SSC certificate and mark sheet
  2. HSC certificate and mark sheet
  3. HSC registration card
  4. Photocopy of student's NID card
  5. Photocopies of student's father's and mother's NID cards
  
- **English Medium**
  1. O-level certificate
  2. A-level certificate
  3. Statement of entry of A-level examination
  4. Photocopy of student's passport
  5. Photocopies of student's father's and mother's passports

Please bring all the original copies and a set of photocopies with you.

\* If you have corrected any information in the academic documents, you have to submit the revised copy and show the original ones (must bring all documents related to corrections).

\* You need to come to the Registrar's Office (3<sup>rd</sup> floor of the Admin Building) on your enlisted date between 10 am and 4 pm with all the documents and submit the photocopies by showing the original documents.

\* **Please note that you need to come to submit the documents only if you are currently staying in Dhaka.** You can submit the documents later if you are staying outside Dhaka.

Please find the date and time slot for academic documents verification of Spring-2020 students given below:

Sl.	Date	Time	RFID Serial #
01	7 November 2021, Sunday	10:00 a.m. - 4:00p.m.	<b>From 201 1002 649 to 201 1045 630</b>
02	8 November 2021, Monday	10:00 a.m. - 4:00p.m.	<b>From 201 1046 642 to 201 1096 615</b>
03	9 November 2021, Tuesday	10:00 a.m. - 4:00p.m.	<b>From 201 1097 630 to 201 1147 625</b>

04	10 November 2021, Wednesday	10:00 a.m. - 4:00p.m.	<b>From 201 1204 610 to 201 1202 642</b>
05	11 November 2021, Thursday	10:00 a.m. - 4:00p.m.	<b>From 201 1204 610 to 201 1255 642</b>
06	14 November 2021, Sunday	10:00 a.m. - 4:00p.m.	<b>From 201 1259 630 to 201 1302-630</b>
07	15 November 2021, Monday	10:00 a.m. - 4:00p.m.	<b>From 201 1303 630 to 201 1347 630</b>
08	16 November 2021, Tuesday	10:00 a.m. - 4:00p.m.	<b>From 201 1348 642 to 201 1398 630</b>
09	17 November 2021, Wednesday	10:00 a.m. - 4:00p.m.	<b>From 201 1399 648 to 201 1444 630</b>
10	18 November 2021, Thursday	10:00 a.m. - 4:00p.m.	<b>From 201 1446 642 to 201 1487 630</b>

**\*\*Please wear a mask all the time, maintain social distance and follow the health and safety rules while staying on campus.**

\*\*This email is meant for only those students of the Spring-2020 semester whose academic documents are not yet verified and thus they have '6' in the last third digit of their ID numbers.

\*\* More schedules will be published gradually to cover remaining students of 201 and other batches.

Thank you.

Dr. Ahmed Tazmeen  
Registrar