

# Graduate Program Document Verification and Admission for Summer 2026

Office of Graduate Studies

Dear Student,

You are requested to come to the Registrar's Office (Admin building, Lift-3) to complete your graduate program admission requirement process on any day from **5 May 2026**, and the deadline will be as mentioned in your **Acceptance/Offer Letter**.

**Verification Days:** Only Sundays to Thursdays, and except government holidays.

**Time:** 9:30 am to 12:30 pm and 2:00 pm to 4:30 pm

## Important Instructions:

- Before coming to the Registrar's Office, you must first collect your Offer Letter from your respective department.
- You must **strictly follow** the admission date mentioned in your Acceptance/ Offer Letter to complete the admission process.

You **MUST** bring the following documents in order to complete the document verification process as per NSU's requirements.

### 1. Original and photocopy of certificates and transcripts/marksheets

- a. SSC or O' Level
  - b. HSC or A' Level
  - c. Undergraduate Degree
- For MBBS students, you need to bring separate marksheets for each year and MBBS certificate.

2. Copy of NID or passport of the student

3. Two passport-size photos of the student

4. For students (MBBS students) of the Master of Public Health — In addition to the above-mentioned documents, you need to bring the **original and photocopy of your Internship Certificate** and **BMDC Certificate**.

6. **Equivalence Certificate** (required for any foreign degree)

Please note that the original documents will be returned to you immediately after the verification is completed.

\* If you have corrected any information in the academic documents, you must submit the revised copy, show the original ones, and bring all documents related to the application for corrections.