Date: 20 February 2024

26th Convocation: Date of degree application by candidates completing degree in the Intersession-2023

- 1. Students having completed all requirements of their respective degrees in or before the Intersession-2023 and yet to submit degree application for graduation through online to join the next convocation (26th Convocation) are requested to submit their degree application (through **RDS**) by 14 March 2024.
- 2. Students ID numbers that contain '6' on the third digit from the right (Ex.*** **** 6**) are requested to contact the Registrar's office in order to update their documents.
- 3. Students are requested to check their profile in **RDS** and update their photo (if needed) and the following information.
 - Name
 - Date of Birth

According to the SSC certificate/Passport

- Parents Name
- 4. Those who received **waivers** in MAT 112/MAT 116 and ENG 102 **are advised to contact** the Registrar's Office to update the information in their transcript.
- 5. Those who have I/X grades against any course, are requested to contact the Registrar's Office/Respective Departments for necessary correction.
- 6. Only for respective Departments: You are requested to kindly submit all applications for the degree after proper checking through SIMS to the Controller's office within 27 March 2024.
- 7. Circulated for information of, and necessary action by all concerned.

Afruza Sultana Controller of Examinations North South University