


NOTICE

No. NSU/C of E/20 (Convoc) V-3/

Date: 09 January 2023

26th Convocation: Date of degree application by candidates completing degree in the Fall-2022

1. Students having completed all requirements of their respective degrees in or before the Fall-2022 semester and yet to submit degree application for graduation through online to join the next convocation (26th Convocation) are requested to submit their degree application (through RDS) with in **16 February 2023**.
2. The application deadline will not be extended again and no application will be entertained after this deadline.
3. **Students whose 3rd digit from the last one of the ID number, is not "0" (zero) are advised to contact Registrar's office to make it "0" (zero) by updating their student file. No application without such correction shall be proceed through RDS.**
4. Students are requested to check their profile in **RDS** & update the following information (according to **SSC certificate/Passport**) before submitting their degree application through **RDS**.
 - Name
 - Date of Birth
 - Photo
 - Parents Name (Father's name & Mother's name)
5. Those who have got **waiver** in MAT 112/MAT 116 and ENG 102 are advised to contact **Registrar's office to update the information in their transcript.**
6. Those who have **I/X** as result against any course, are requested to contact **Registrar's office/Respective department** for necessary correction and **update their transcript.**
7. **Only for respective Departments:** You are requested to kindly submit all applications for degree after proper checking through **SIMS** to the Controller's office within **28 February 2023**.
8. Circulated for information of, and necessary action by all concerned.



Affruza Sultana
Controller of Examinations
North South University