

## Advising Process – Summer 2024

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Advising will be in three phases and the procedure remains the same.

1. Pre-advising is mandatory and it ends on June 23, 2024.
2. Faculty evaluation is mandatory for Phase 1 advising.
3. All payments must be clear by June 20, 2024, to be considered for Phase 1.
4. All students will have slots including probation (1 to 3), but it will be conditional.
5. Probation 4 and above students will be allowed conditionally from Phase 2.
6. Reasons for disqualification from advising:
  - Missing pre-advising
  - Payment is due or not completed as of June 20, 2024.
  - Missing faculty evaluation.
  - Student missed advising for 2 or more consecutive semesters without permission.
  - Unauthorized semester drops.

### Phase 1 - Pre-advised based advising: (June 30, 2024 – July 2, 2024)

1. Advising will be based on students' pre-advising selections.
2. Students can add, drop, and change sections accordingly.
3. Each student will have two slots per day.

### Phase 2 - Slotless advising (July 3, 2024 – July 4, 2024)

1. There are no pre-fixed slots in this phase unlike Phase 1. It's an equal opportunity for all. A dynamic slot could be imposed if the student number exceeds a certain limit.
2. Pre-advising restriction will be removed. All courses will be visible to all students.
3. Students can add, drop, and section change

### Phase 3 – Drop less advising (July 9, 2024 – July 13, 2024)

1. Advising will remain open for all students except for the Freshman.
2. Course drop is strictly prohibited.
3. Section change is allowed.