

Student Advising Process – Spring 2024

Advising will be in three phases as before but unlike Intersession. The procedure is the same for all students including probation students. Following are some important points to note:

1. Pre-advising is mandatory and it is ending on **Jan 24, 2024**
2. Faculty evolution is mandatory (Summer 2023 or Intersession 2023)
3. All payments must be clear by **Dec. 31, 2023**.
4. There will be advising slots for all students including probation students but their advising will be conditional.
5. Probations 2 and above will be handled by the corresponding department separately.
6. Reasons for disqualification from advising:
 - Missing pre-advising.
 - Payment is due.
 - Payment was not completed by **Dec. 31, 2023**.
 - Missing faculty evaluation.
 - Student is absent for 2 or more consecutive semesters without permission.
 - Unauthorized Semester Drop.

Phase 1 - Pre-advised Based advising (Jan 28, 2024 – Jan 30, 2024)

1. Advising will be based on students' pre-advising selections.
2. Student can add, drop and change section accordingly.
3. Every student will have two slots for the day.

Phase 2 - Slot less advising (Jan 31, 2024 – Feb 01, 2024)

1. There are no pre-fixed slots in this phase unlike Phase 1. It's an equal opportunity for all. A dynamic slot could be imposed if the student number exceeds a certain limit.
2. Pre-advising restriction will be removed. All courses will be visible to all students.
3. Student can add, drop and change section.

Phase 3 – Drop less advising (Feb 06, 2024 – Feb 12, 2024)

1. Advising will remain open for all students except for the freshman.
2. Course drop is strictly prohibited.
3. Section change is allowed.